

Giddegannup Equestrian Association

COMMITTEE DUTIES	PRIMARY	SECONDARY
Instructor / Judge Bookings & Liaison – Rally / Clinics / Competition	Committee Member	President
Rally / Events / Clinic Bookings – Spreadsheet entry	President / Secretary	Vice President
Rally / Events / Clinic Lesson Allocations	Committee Member	President / Secretary
Jobs / Stable Allocations	Committee Member	Secretary
Program / Entry Form for Events	Committee Member	Committee Member
Responding to member emails - Enquiries - Financial - PR	President / Secretary Treasurer Vice President	
Canteen / Food Vendor Coordination	Committee Member	Committee Member
Incoming and outgoing Payment reconciliations	Treasurer	
Website	Committee Member	
Facebook	Committee Member	President
Shire Liaison	Vice President	President
Annual Insurance and Affiliations Renewals	Secretary	Treasurer
Functions ie Awards Night	President	Vice President
Sponsorship /Prizes	President	Vice President
Grants	Vice President	
Newsletter / Photographer	Committee Member	
Uniform / Embroidery	Committee Member	
Arena Drag	Committee Member	
Handyman	Committee Member	
ARCA Representatives	Committee Member	
Animal Welfare Officer	President	
Constitution Matters	President / Vice President / Secretary	Committee Member
Rally / Clinic / Event Coordinators	All Committee Members	